

Deputy – Job Description

Reports to: Sheriff of group, Staff Manager, Schedule Manager, or Rancher Manager (depending on age group)

Who You Serve: Campers

Specific Responsibilities:

- Spend time alone with the Lord every day, cover your group's campers and helpers with constant prayer, be in the Word.
- Be familiar with all the policies of Strong Tower Ranch.
- Ensure that Child Protection Policies are being followed in your group.
- Assist in supervising a particular group of children. Two staff members must go with any campers being transported on-site to other activities per policy. Make sure you know where everyone is at all times.
- One qualified adult from your group (this could be you) will drive the van with trailer to transport campers to and from activities.
- Assist/Fill out Decision Forms when children in your group get counseled for salvation.
- Be familiar with the activities (activity instructions will be in the Game Leader's binder) so that you can help your group.
- Lead games or other activities
- Get to know each child in your group (particularly the 3-4 you are to connect with), noting specific needs or circumstances on the attendance sheet.
- Each day, coordinate with your group's Sheriff to determine your swim-time responsibilities. See the assignment sheet (behind the attendance sheet page) in your binder for specific swim-time duties.
- Be at your assigned position(s) during the entire swim/boat time. Staff should not be socializing in the pavilion or anywhere else while there are campers in the lake. It is essential that all eyes are watching the swimmers.
 - Assist lifeguard, boat instructor or swim instructor as needed – you are another set of eyes and hands.
 - Be aware of which campers have not passed the swim test and must remain in the shallow roped-off area.
 - Keep area clean and picked up
 - Play with the children on the beach and/or use as a counseling opportunity if they don't want to swim
 - During swim time, help supervise and assist wherever needed.
- Spend time with each child individually before the end of the week, learn the status of their relationship with Jesus, and pray with them.
- Initiate clean-up duties and complete in a timely and effective manner each day. Your group's assignment is on the assignment sheet (behind the attendance sheet page) in your binder.
- Pray for/with and praise your fellow volunteers. Everyone needs encouraging words.
- Communicate with Staff Manager any needs or issues concerning Staff members.
- Communicate with Schedule Manager any issues concerning supply needs, program, or scheduling.